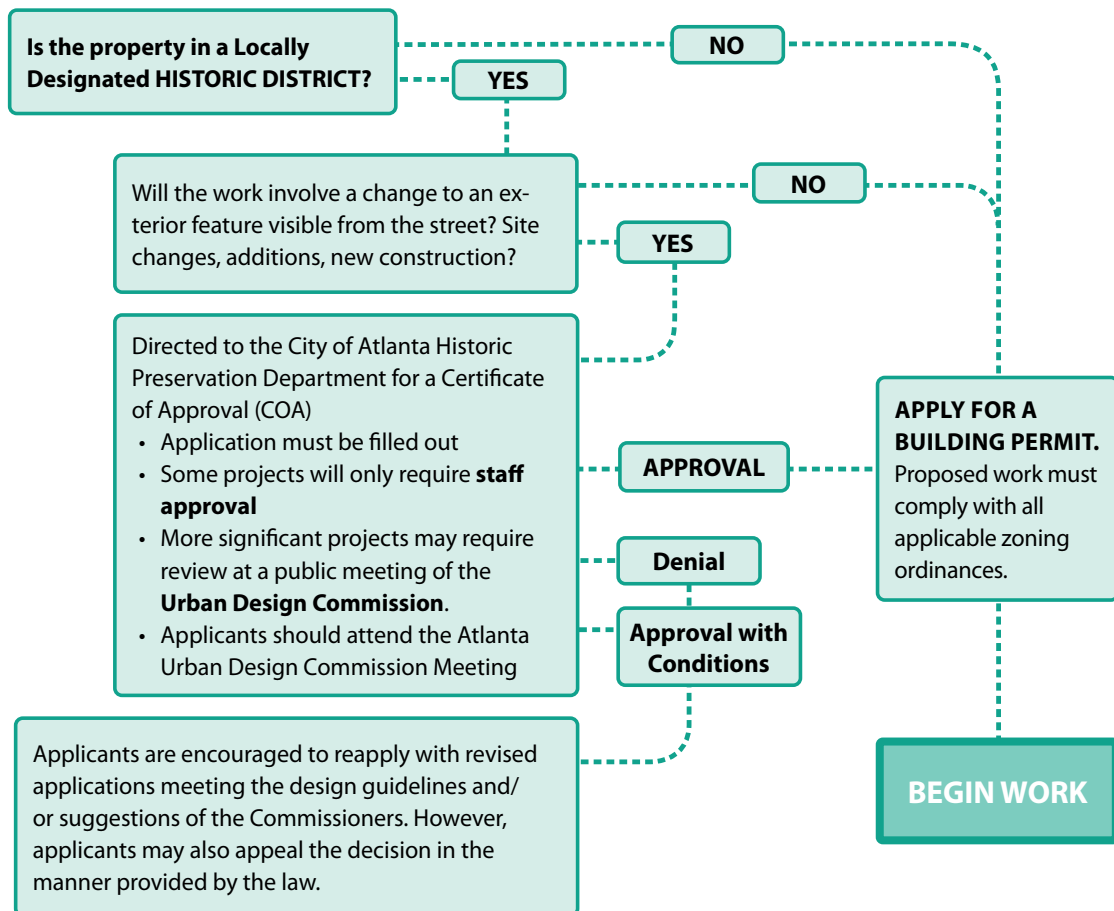


# WHAT IT MEANS FOR ME CERTIFICATES & REVIEW

## HISTORIC PRESERVATION-RELATED APPLICATIONS

Any time construction work is proposed that requires a building permit and affects the exterior or site of a designated property that falls within one of the city's five categories, approval is required from the Historic Preservation Studio or the Atlanta Urban Design Commission usually in the form of a "Certificate of Appropriateness". The review process is triggered by the application for a building permit although applicants may seek staff advice beforehand.

### WORKING WITH THE UDC:



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## CERTIFICATES OF APPROPRIATENESS AND REVIEW

Depending on the scope of work and the designated property or district involved, there are different types of certificates and levels of review that allow construction work at a designated building, property or within a designated district:

Certificate / Review Type	Staff or Commission Review?
<b>General Staff Sign-Off</b> Any minor repairs.	Staff
<b>Type I</b> Any general repairs for individually listed buildings or sites and the following locally designated districts: Druid Hills, Oakland Cemetery, Hotel Row, Baltimore Block and Washington Park.	Staff
<b>Type II – Staff Review</b> Minor alterations to an existing structure or site in districts which allow for administrative review.	Staff
<b>Type II – Commission Review</b> Any minor alterations to an existing structure or site. Examples of minor alterations include new siding, windows, dormers, porch renovations, site work, etc.	Commission
<b>Type III</b> New Construction, Additions, Subdivisions, Consolidations	Commission
<b>Type IV</b> Demolition based on a “Threat to Public Health and Safety” or based on “Unreasonable Economic Return”	Commission
<b>Addendums – Variances and Special Exceptions</b> A variance or special exception from the HD or LD regulations.	Commission
<b>Review and Comment</b> Required for projects involving property owned by public agencies (such as the City of Atlanta and Atlanta Public Schools), art on public property, property located in the Brookwood Hills Conservation District, and applications to the BZA and ZRB involving properties located in a Historic/Landmark District or involving a Historic/Landmark Building or Site.	Commission

For more information about the City’s Historic Preservation Programs, the Historic Preservation Ordinance, or the Commission’s operations and agendas, please contact the Office of Design at 404-546-0134 or visit the City of Atlanta website at [www.atlantaga.gov](http://www.atlantaga.gov).